



ANNA
American Nephrology
Nurses Association

Policy	11.01.19
Revised	8/26
BOD Reviewed and Approved...	8/26
Substituted for	11/25
Original Date.....	10/24

ROLE DESCRIPTION

A. ROLE TITLE: CHAPTER INCLUSION & BELONGING CHAMPION

B. OVERALL PURPOSE AND OBJECTIVES OF ROLE

1. Understands, upholds, and supports the mission, vision, purpose, objectives, policies, procedures, and strategic plan of ANNA.
2. Supports the chapter initiatives to principles of inclusion, cultural humility, equity, and belonging into nephrology nursing education, community engagement, practice, and chapter recharting activities.
3. Promotes members' awareness of inclusive practices and issues that influence the nephrology nursing profession.

C. COMPOSITION

1. Appointed Member of the chapter
 - a. Selection Method: Appointed by the Chapter Executive Board
 - b. Qualifications and Selection Criteria:
 - (1) Full member of ANNA.
 - (2) Qualified LPN/LVN members can serve in local leadership positions under the leadership of a registered nurse Chapter President
 - (3) Active participation in local chapter activities.
 - (4) Interest in fostering inclusive and culturally responsive practices.
 - (5) One (1) year experience in nephrology nursing.

D. TENURE

Appointed for one (1) year. May be reappointed.

E. GOVERNED BY NATIONAL AND MODEL CHAPTER BYLAWS AND LOCAL CHAPTER BYLAWS, IF APPLICABLE

F. ATTENDANCE ENCOURAGED AT THE FOLLOWING MEETINGS:

1. Nephrology Nursing Culture, Community, & Connection Committee (NNCCC) conference calls quarterly
2. Local chapter meetings.
3. Educational offerings related to inclusion and belonging.
4. National Symposium
5. Leadership Development and Education (LEAD) Workshop (incoming officer), held prior to the National Symposium.

G. RESPONSIBILITIES OF CHAMPION

1. General chapter officer responsibilities:
 - a. Submits Activity Reports to the National Office as requested.
 - b. Assists in developing the Chapter work plan with the Chapter Executive Committee.
 - c. Assumes responsibilities delegated by the Chapter President.
 - d. Orients successor to the role.
 - e. Utilizes ANNA Connected to network and collaborates with ANNA members.
 - f. Assumes responsibility of passing on ANNA chapter records and equipment in accordance with Policy & Procedure 2.13, *Maintenance of ANNA Records and Equipment*.
 - g. Contributes to chapter newsletter as requested.
2. Completes role orientation as directed by the Chapter or National Office.
3. Specific Chapter Champion responsibilities:
 - a. Serves as a resource for ANNA members and other nephrology nurses on topics related to inclusion, belonging, and cultural humility
 - b. Introduces chapter members to ANNA's inclusion-related resources and fosters collaboration with the NNCCC Committee.
 - c. Educates chapter members on ways to integrate inclusive practices into chapter culture.
 - d. Provides written / verbal updates about chapter level inclusion efforts.

H. RESPONSIBILITIES OF MANAGEMENT FIRM

1. Serves as a resource for the chapter.
2. Provides staff support as needed and directed by the Executive Director within budgetary guidelines.

I. LINES OF COMMUNICATION

1. The Chapter Inclusion and Belonging Champion reports to the Chapter President.