



## ANNA Chapter Support Team (ACST)

### What does the ANNA Chapter Support Team (ACST) do?

The ACST team is made up of a committee of 7 group leaders and an ACST chairperson. ACST Leaders are assigned 10-12 chapters and provide direct support for those chapters. ACST Leaders provide guidance and assistance to help their assigned chapters succeed by meeting re charter requirements, being a go-to resource and encouraging chapter growth.

### Are there specific qualifications to be on the ACST?

Qualifications:

- Full Member of ANNA for two (2) years with nephrology nursing experience.
- Previous experience as an ANNA chapter officer.

Additional knowledge and skills include:

- Knowledge of ANNA organizational structure.
- Understanding of the need to maintain confidentiality.
- Participates in ANNA Connected.
- Consideration will be given to include diversity of practice specialty, age, ethnicity, gender, and geographic representation.
- Strong word processing, spreadsheet and power point skills

### How long is the commitment for this role?

Members are appointed to the committee for two (2) consecutive years and may serve one (1) additional two-year term.

### How/when does the committee meet?

The committee holds in person meetings two times per year in conjunction with the national ANNA meetings (usually April and October) and meets monthly by conference call (weekday evening).

### What are the expectations of a committee member?

- Review the chapter work plan quarterly and communicate results via ANNA connected to the chapter officers in their group
- Monitor Chapter STAR award activity and encourage participation
- Participate in LEAD Workshop held in April (In conjunction with symposium)
- Participate in ACST workshops held in April and October (In conjunction with ANNA national meetings)
- Participate in special projects throughout the year as determined by the committee, such as articles for the ACST Spotlight, review of policies and procedures, and updating online chapter resources.
- Serve as a resource for chapters

### How much time, in general, is spent on ACST work each month?

- Preparation and participation in monthly phone calls 2 hours.
- Communication via ANNA connected with chapters 1-2 hours per month (will vary...)