

Policy	9.02.111
Revised Policy	2/23
Revised Procedure	2/13
Corporate Sponsor	2/23
BOD Reviewed and Approved...	4/23
Substituted for	5/21
Original Date.....	12/90

POLICY & PROCEDURE

OUTSTANDING CHAPTER RECOGNITION AWARD

POLICY

1. The Outstanding Chapter Recognition Award will be awarded annually based on total points in all STAR (Successful Teamwork = Achievement and Recognition) categories.
2. The STAR points will be totaled by the Manager, Association Services. The names of the top three (3) chapters in overall point totals, as of December 31, will be given to the Membership Services Coordinator. The Membership Services Coordinator will notify them by email and ask that they submit a statement as to why they should receive the Outstanding Chapter Recognition Award.
3. Chapter statements are returned to the Membership Services Coordinator.
4. Chapter statements will be blinded by the Membership Services Coordinator and submitted to the Awards and Scholarship Committee Chairperson. The Awards and Scholarship Committee will select the winning chapter through blind review of the submitted statements.
5. The Awards and Scholarship Committee Chairperson will notify the Membership Services Coordinator of the winning chapter.
6. The Membership Services Coordinator will notify the ACST Chairperson, Board Liaison, and Manager, Association Services when a winner is selected. The ACST will determine the remaining Chapter STAR Award winners.
7. The following timeline will be followed:
 - a. **December 31** End of STAR point accumulation.
 - b. **December 31** Chapter submission of final STAR points.
 - c. **February 1** Top three (3) chapters in STAR points as of December 31 receive notification to write a summary of why they think their chapter should win the Outstanding Chapter Award.
 - d. **February 11** Summary letters returned to Membership Services Coordinator.
 - e. **February 15** Membership Services Coordinator sends blinded letters to Awards and Scholarship Committee Chairperson.
 - f. **March 1** Awards and Scholarship Committee Chairperson notifies Membership Services Coordinator of winner of outstanding chapter award.

PURPOSE

Recognize one (1) ANNA chapter annually that has demonstrated exceptional contributions and outstanding achievements while actively supporting the goals and philosophy of ANNA.

ELIGIBILITY CRITERIA

1. Chapters will not nominate nor apply for this award.
2. Chapter meets recharter criteria.
3. Chapter demonstrates evidence of cooperation with National ANNA goals through participation in the STAR program.
4. A chapter may not win this award in two (2) consecutive years.
5. If a chapter wins the Outstanding Chapter Recognition Award, they will not be eligible to win any other Chapter STAR Award or Chapter Rising STAR Award in that same year. The recipient of this award is not eligible to receive the Chapters Collaboration Award in the same year.
6. The timeline for criteria for this award is January 1 through December 31.

AWARD

1. \$1,500.00 Award
2. Certificate

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