



ANNA Nominations Committee

What does the Nominations Committee do?

The Nominations Committee initiates and coordinates the solicitation, review and presentation of candidates for national office. Assists in identification and development of potential leaders within ANNA membership.

Are there specific qualifications to be on the committee?

Qualifications for the committee include:

- Full member of ANNA for at minimum of one (1) year.
- Agrees not to run for a National BOD position during term.
- Nephrology nursing experience of at least one (1) year.
- Current certification in nephrology nursing preferred.

Additional knowledge and skills include:

- Knowledge of software and access to computer-facilitated communication for email and word processing.
- Knowledge of current nephrology patient care and nephrology nursing issues and trends.

How long is the commitment for this role?

- Two (2) years with an optional reappointment of one (1) or two (2) years, at which time member must rotate off the committee for at least one (1) year.

How/when does the committee meet?

- Meetings are completed via scheduled conference calls until planning is completed.

What are the expectations of a committee member?

- Assists the Chairperson in completing his/her responsibilities as requested.
- Assist in planning/implementing of action plan, strategic plan review, and suggestions for revision.
- Reviews role descriptions as requested and proposes changes to National Secretary.
- Reviews and suggests revision of policies and procedures for nominations as requested.
- Actively encourages qualified members to seek elected leadership roles throughout ANNA's fiscal year.
- Encourages candidate selection from the membership, ACST, Chapter Presidents, and Committee Chairpersons.

How much time, in general, is spent on committee work each month?

- Time commitment will vary but is heaviest in the summer/fall.
- June-September: 4- 6 hours for committee member; 8-10 hours for chairperson, to review applications for completeness/meeting criteria and for vetting of candidates with past chairs, line officers, and the National Office staff.
- Other months- 1-2 hours per month.