



**ANNA**  
American Nephrology  
Nurses Association

Policy .....	8.03.14
Revised Policy .....	7/23
Revised Procedure .....	7/23
BOD Reviewed and Approved.	12/23
DEI Reviewed .....	2023-24
Substituted for .....	6/21
Original Date.....	6/06

## **POLICY & PROCEDURE**

### **PROVIDER - DISCLOSURES TO LEARNERS**

#### **POLICY**

Learners will be provided written materials prior to the beginning of an educational activity that includes the required disclosures required by American Nurses Credentialing Center (ANCC) to be made to the learner.

#### **PROCEDURE**

1. Prior to the beginning of each activity, a written notification in the program materials will be disclosed which will include:
  - a. Required:
    - (1) Requirements for successful completion of an activity and criteria for awarding contact hours.
    - (2) Relevant financial relationship(s) disclosure of planners, faculty, presenters, or authors.
    - (3) Accreditation Statement
    - (4) Expiration Date
  - b. Required, if applicable:
    - (1) Mitigation and disclosure to learners of identified relevant financial relationships with ineligible companies that could lead to commercial bias.
    - (2) Commercial support of sponsorship.
    - (3) Non-endorsement of products.
2. Disclosures will not include the use of trade name or product-group message. Notification will be provided to participant learners prior to the initiation of the learning activity. If a live activity, notification may be placed in the program book or in another printed format. If the activity is electronic or written, this information shall be visible to the learning prior to engaging in the learning activity.