



ANNA

American Nephrology
Nurses Association

Policy Addendum.....	11.02.18B
Revised.....	7/14
BOD Reviewed and Approved ...	3/24
DEI Reviewed	2023-14
Substituted for	N/A
Original Date.....	7/14

ROLE DESCRIPTION ADDENDUM

TASK FORCE SAMPLE TEMPLATE

Virtual Chapter Task Force Purpose Statement

Governed By:	P&P 11.02.18 Task Force
Date of Formation:	March 2014
Work to be Completed By:	October 1, 2014
Leader:	Nancy Smith
Board Liaison:	Alice Hellebrand

Task:

- Investigate the interest, need, and feasibility of creating and supporting one or more virtual chapters.

Purpose:

- The purpose of the task force is to investigate the idea of a virtual chapter and provide information to the Board of Directors about the interest, need, and feasibility of developing a virtual chapter. The task force will describe what a virtual chapter is and how it is different than existing services. Information will be provided to the Board regarding the pros and cons of a virtual chapter as well as budgetary considerations.

Charge:

- Define what a virtual chapter is so that there is clarity and consensus for the vision.
- Explore, through the ACST and others as deemed necessary, what services and products ANNA's members would like a virtual chapter to provide.
- Review how other professional associations have used virtual chapters effectively to provide quality services for its members.
- Provide a framework for how a virtual chapter might be formed and supported over time.

- Identify membership criteria for a virtual chapter.
- Describe how the formation of a new virtual chapter will contribute to the continued growth of professionalism in nephrology nursing and membership of ANNA.
- Provide an estimation of the financial considerations including cost for membership, startup, maintenance, etc.

Report:

- A summary report and recommendations should be sent to Alice Hellebrand, Board Liaison, and to Cindy Richards, President-Elect. Cindy will distribute the report to the Board of Directors to determine if further actions will be taken.

Time Frame:

- The Task Force is expected to complete its work and provide its report by October 1, 2014. At that time, the Task Force will be disbanded.