



**ANNA**  
American Nephrology  
Nurses Association

Policy .....	1.11
Revised Policy .....	9/24
Revised Procedure .....	9/24
Bylaws & Policy Committee .....	8/24
BOD Reviewed and Approved.	11/24
Substituted for .....	9/22
Original Date.....	11/97

## **POLICY & PROCEDURE**

### **POSITION STATEMENTS**

#### **POLICY**

Position statements represent succinct summaries of the organization’s stand on an issue for the purpose of influence, advocacy, and/or clarification. Position statements may be supported by position papers and white papers, further elaborating and providing a detailed foundation for the position statement. Any member of the American Nephrology Nurses Association (ANNA) may suggest the need for a position statement. Any position statement developed, promulgated, and endorsed by ANNA shall be approved by the Board of Directors (BOD). All position statements shall be formatted in accordance with the position statement template (Policy & Procedure 1.11A, *Position Statement Template*). With the development and revision of each position statement, the need for a disclaimer will be considered.

#### **PROCEDURE**

##### **INITIAL**

1. Any member of ANNA can bring an issue requiring influence, advocacy, and/or clarification by a position statement to the attention of the BOD.
2. The BOD will prioritize issues and determine the need for a position statement to be developed.
3. Per Policy & Procedure 1.12, *10 Steps to Position Statement Development*, the National President or their designee will coordinate the formulation of the position statement and determine which individual member, committee, or task force will draft the position. Once written, the position statement will be reviewed and/or revised by the group identified with expertise in this area. The overall process will be overseen by the National President or their designee.

4. Each position statement will be objectively reviewed for:
  - a. Identification of the issue/scope of the problem
  - b. Definition of key terms
  - c. Intended audience
  - d. Financial/social impact
  - e. Regulatory impact
  - f. Review of the literature/background information:
    - (1) Positions/information from other organizations
    - (2) ANNA website/paper
  - g. Evidence to support/not to support the issue
  - h. Recommendation to support/not support the issue
  - i. Options
  - j. References
5. Position statements are categorized by topic area on the ANNA website as follows:
  - a. General Nursing
  - b. Nephrology Nursing
  - c. Health Policy
  - d. Joint Position Statements with other Organizations
6. A position statement on a given topic should ideally be approximately one (1) page in length.
7. Upon completion, the position statement will be presented to the BOD by the National President or their designee. The draft will be submitted as an agenda item for the BOD to either adopt or delegate to an individual member, committee, or task force for rework for subsequent resubmission to the BOD.
8. All newly approved position statements will be announced in *ANNA E-News* for general distribution and placed on the ANNA website.

Link: [Position Statements | American Nephrology Nurses Association \(annanurse.org\)](https://www.annanurse.org/position-statements)

## REVIEW

1. ANNA's *C1 Health Policy Agenda*, *C2 Health Policy Statement*, and *C3 State Health Policy Priorities* will be reviewed annually by the BOD.
2. All other position statements will be reviewed biennially - half the first year of the review cycle, half the second year of the review cycle - under the direction of the National Secretary.
3. Any proposed changes will be brought to the BOD via the National President or their designee. The BOD may elect to revise, reaffirm, or archive any position statement.
4. The editorial staff at the National Office will review Position Statements for editorial style and consistency.

5. All current position statements will be published in an ANNA publication annually and maintained on the ANNA website.
6. Current position statements can be obtained from the National Office upon request.