



**ANNA**  
American Nephrology  
Nurses Association

Policy .....	6.17
Revised Policy .....	6/05
Revised Procedure .....	10/23
BOD Reviewed and Approved.	10/23
DEI Reviewed .....	2023-24
Substituted for .....	10/21
Original Date.....	9/81

## **POLICY & PROCEDURE**

### **MEMBERSHIP PACKET**

#### **POLICY**

A packet outlining membership benefits and the scope of ANNA will be sent to all new members.

#### **PROCEDURE**

1. A membership packet will be mailed to each new member within four (4) weeks of the receipt of dues.
2. The packet will contain:
  - a. Welcome letter from the current National President. The letter will include instructions for printing membership card on ANNA's website.
  - b. Welcome brochure, including information on:
    - (1) ANNA Chapters
    - (2) ANNA Website
    - (3) Online Library
    - (4) ANNA Connected
    - (5) Nephrology Nursing Certification Commission Certification Exams
  - c. Bookmark ~ National Symposium Bookmark or Nephrology Nursing Summit
  - d. Other promotional material as available
3. Packet contents will be reviewed bi-annually by the ANNA Chapter Support Team.