



**ANNA**  
American Nephrology  
Nurses Association

Policy .....	3.06
Revised Policy .....	11/24
Revised Procedure .....	11/24
Bylaws & Policy Committee .....	11/24
BOD Reviewed and Approved .....	12/24
DEI Reviewed .....	2022-23
Substituted for .....	10/22
Original Date .....	4/86

## **POLICY & PROCEDURE**

### **ANNA EXHIBITS AT EXTERNAL CONFERENCES**

#### **POLICY**

The American Nephrology Nurses Association (ANNA) will exhibit at conferences and meetings at the discretion of the Board of Directors (BOD).

#### **PROCEDURE**

1. Determination of organization meetings at which the ANNA booth will be exhibited will be made by the National President and National Treasurer in consultation with the Executive Director during the budget development process. Considerations will be financial costs incurred for exhibit and staffing, potential for recruiting new members, return on investment, and intangible value of professional relations exposure.
2. The Executive Director and assigned National Office Staff will coordinate, with Association leadership, the staffing of the booth at non-ANNA national meetings. Any non-budgeted expenses must be approved in advance by the National Treasurer.
3. The National Office Staff will coordinate all exhibit registration, booth materials, shipping, and staffing.