

ROLE DESCRIPTION (11/25)

A. ROLE TITLE: NEPHROLOGY NURSING FOUNDATION BOARD OF DIRECTORS

B. OVERALL PURPOSE AND OBJECTIVES OF ROLE

1. Understand, uphold, and support the mission, vision, goals, policies, procedures, and strategic plan of the Nephrology Nursing Foundation.
2. Promote and contribute to fundraising efforts supporting scholarships, grants, and research opportunities for nephrology nurses and nursing students.
3. Assist in the review, evaluation, and promotion of Foundation-funded programs, including academic scholarships, research awards, and educational support initiatives.
4. Serve as a liaison between the Foundation and the broader nephrology nursing community to enhance visibility, engagement, and impact.
5. Collaborate with ANNA leadership, donors, and key stakeholders to ensure the Foundation's initiatives align with the evolving needs of nephrology nursing practice.

C. COMPOSITION

1. Board of Directors (BOD)

- a. The BOD shall be composed of:
 - (1) Chairperson
 - (2) Up to four (4) members

2. Chairperson

- a. Selection Method: Appointed by the National President-Elect, with approval by the Board of Directors (BOD) per the American Nephrology Nurses Association (ANNA) Bylaws Article VII, Section B.
- b. Qualifications:
 - (1) Minimum of one (1) year of clinical practice in nephrology nursing.
 - (2) Previous service as an ANNA chapter officer or committee member.
 - (3) Experience in non-profit leadership, board governance, or fundraising.
 - (4) Strong communication, organizational, and strategic thinking skills.
 - (5) Passionate about membership, advancing nursing education, and enhancing patient care through nurse empowerment.
- c. Selection Criteria:
 - (1) Knowledge of ANNA's organizational structure and governance.
 - (2) Ability to maintain confidentiality and handle sensitive information appropriately.
 - (3) Demonstrated leadership and facilitation skills.
 - (4) Proficiency with digital communication tools, including email, word processing, and virtual meetings.

- d. Leadership & Governance:
 - (1) Lead the Foundation BOD in establishing strategic priorities, developing policies, and ensuring effective governance.
 - (2) Ensure adherence to best practices for non-profits, regulatory standards, and fiduciary responsibilities.
- e. Fundraising & Development:
 - (1) Lead fundraising efforts to support scholarships, research grants, and educational programs.
 - (2) The board ensures mission-focused discussion and decision-making.
 - (3) Ensure adherence to non-profit best practices, regulatory standards, and fiduciary responsibilities.
- f. Strategic Planning & Oversight
 - (1) Align Foundation initiatives with ANNA's strategic goals.
 - (2) Oversee evaluation, selection, and distribution of Foundation funded awards.
 - (3) Monitor impact and recommend improvements to enhance the Foundation's effectiveness.

3. Board Members

- a. Selection Method: Appointed by Chairperson
 - (1) Initial Foundation Board of Directors will be selected and approved by the ANNA Board of Directors.
 - (2) The subsequent Foundation Board of Directors will be selected and approved by the Nephrology Nursing Foundation Board of Directors.
- b. Qualifications:
 - (1) Experience, interest, or demonstrated passion for nephrology nursing is preferred.
 - (2) Commitment to the mission and values of ANNA and the Nephrology Nursing Foundation.
- c. Selection Criteria:
 - (1) Demonstrated leadership or advocacy in nephrology nursing, research, or education.
 - (2) Experience in fundraising, program development, or community outreach.
 - (3) Passion for supporting and empowering current and future nephrology nurses through strategic philanthropy.
- d. Key Responsibilities:
 - (1) Contribute to the Foundation's strategic initiatives and fundraising goals.
 - (2) Promote awareness of the scholarships, grants, and educational programs funded by the Foundation.
 - (3) Assist in evaluating applications for Foundation-funded awards.
 - (4) Serve as an advocate and liaison to build engagement with the nephrology nursing community.
 - (5) Collaborate with ANNA leaders and stakeholders to ensure the Foundation's efforts remain relevant and impactful.

D. TENURE

- 1. The Chairperson serves a three (3) year term and may be reappointed.
- 2. Board members serve three (3) years with an option for one (1) or two (2) years. After this term, members must rotate off the BOD for a minimum of one (1) year before being eligible for reappointment.